

Councillors are summoned, and members of the public and press are invited to attend the Salhouse Parish Council Meeting to be held in the Jubilee Hall, Lower Street, Salhouse.

On Monday 14<sup>th</sup> June 2021 at 7.30 p.m.  
for the purpose of transacting the following business

*Sarah Martin*

Sarah Martin, Parish Clerk. Tel: 01692 535775 Email: [clerk.salhousepc@gmail.com](mailto:clerk.salhousepc@gmail.com)

#### **AGENDA**

1. To receive and accept any apologies for absence
2. To receive Declarations of Interest in items on the agenda and applications for dispensations
3. To approve the minutes of the Parish Council meeting of 26<sup>th</sup> May 2021
4. Chairman's Report, to include consideration to any matters arising, not on this Agenda
5. Public Participation and to receive District and County Councillor report.
6. Planning:
  - i) To receive a planning report
  - ii) To receive update regarding the Neighbourhood Plan effectiveness and action points
  - iii) Any other planning matters
7. To receive reports, and agree any actions arising:
  - i) SAM2 data
  - ii) Team Salhouse
  - iii) Tree Warden (inc. WI memorial tree request)
  - iv) Village Sign
  - v) War Memorial
8. Emergency Committee
  - i) To receive update from Emergency Committee/Good Neighbour Scheme Response Team (GNSRT)
  - ii) To update on the review of the Resilience Plan and associated documents
9. Playing Field and Recreation:
  - i) To receive report regarding the Playing Field, and discuss any actions arising
  - ii) To discuss and consider football club field rent for 2021/2022 season
  - iii) Any other playing field and recreation matters
10. Parish Allotments
  - i) To receive update, and agree any further actions
11. Highways and Footpaths:
  - i) To receive Highways and Footpath report
  - ii) To receive update regarding Hall Drive footpath 14 definitive map missing link
  - iii) To update and agree any actions on Bell Pond fence and information board relocation
  - iv) To receive update Bell Lane signage at Hall Drive update
  - v) To update on Parish Partnership bid 21/22
  - vi) To consider footpath Rights of Way deadline 2026
  - vii) To consider PGA019 Wroxham to Salhouse - Speed Limit Reduction TRO
  - viii) Any other Highways and Footpath matters

12. Finance and Administration:
  - i) To note monthly bank reconciliation report
  - ii) To approve payments: (listed separately)
  - iii) To receive the Internal Auditor's report and consider recommendations
  - iv) To approve the Annual Governance Statement in the 2020-21 Annual Governance Annual Return (AGAR)
  - v) To approve the Statement of Accounts in the 2021-21 AGAR
  - vi) To consider CJ International Services Ltd contract extension
  - vii) To consider request received for donation from Salhouse Church towards grounds maintenance
  - viii) To consider renewal to Norfolk Playing Field Association (NPFA)
  - ix) To agree the following policies:
    - Access to Information Policy
    - Complaints Policy
    - Public Participation Policy
  - x) To consider Working Groups
  - xi) To consider Supporting the Armed Forces Covenant for Parish Councils
  - xii) Any other Financial/Administration matters arising
13. Assets of Community Value (ACV)
  - i) To receive update from Working Group and consider any actions arising
14. To receive an update on complaint
15. Consultation:

To consider a response to NNDC's Initial Consultation on North Walsham West
16. To receive correspondence and agree response (if any)
  - General Correspondence*
  - NALC newsletters (inc. Wellbeing)*
  - Police Parish Newsletter*
  - Broads Briefing*
  - SNAP meeting (virtual) 16<sup>th</sup> June 2021 6pm*
  - Final recommendations for Norfolk County Council published*
17. Any items for the next Parish Council meeting on Monday 12<sup>th</sup> July 2021