

You are invited to attend the

Annual Salhouse Parish Council

PUBLIC MEETING

On **Monday 20th May 2019 at 7.30 p.m.**, at Jubilee Hall, Lower Street, Salhouse
for the purpose of transacting the following business

Sarah Martin

Sarah Martin, Parish Clerk. Tel: 01692 535775

Planning Applications will be available for viewing from 7.00pm

AGENDA

1. To elect the Chairman for the coming year
2. To elect the Vice-Chairman for the coming year
3. To receive any apologies for absence
4. To receive Declarations of Interest in items on the agenda and applications for dispensations
5. To consider any declarations of acceptance of office that have not been received
6. To consider co-option of Councillors for the vacancies arising from the election process
7. To approve the minutes of the Parish Council meeting of 15th April 2019.
8. Chairman's Report, to include consideration to any matters arising, not on this Agenda
9. To adjourn the meeting for Public Participation and to receive District, County Councillor and Police reports
10. To consider progress reports and any make decisions relating to the following:
 - i) Safer Neighbourhood Action Panel (SNAP)
 - ii) Salhouse Speedwatch Report
 - iii) Team Salhouse Report
 - iv) War Memorial Report
 - v) Churchyard Conservation Scheme
 - vi) Tree Warden Role
 - vii) Any Other Reports
11. Planning:

To consider a planning report and agree recommendations on the following planning applications:

20190658 - Redwings, Howlett's Loke, Salhouse, NR13 6EY - Proposed Conversion of Garage to Form Annexe

20190710 - Land off Howlett's Loke, Salhouse, NR13 6EX - Erection of 2 Detached Bungalows (Outline)

 - i) Update regarding the Neighbourhood Plan effectiveness and action points
 - ii) To discuss and consider 'A Green Belt for Norwich (CPRE Norfolk)
 - iii) Any other planning matters

12. Highways:
 - i) To receive Highways and Footpath Report
 - ii) Norwich Road Speed Reduction 40mph
 - iii) To discuss and consider Vicarage Road Speeding Traffic
 - iv) Parish Paths Seminar (North Norfolk) invitation 29th May 2019 (2-4pm Nth Walsham)

12. To consider the notes and make decisions on matters arising from the Playing Field Management Group, including MUGA update

13. Finance and Administration
 - i) To receive the Internal Auditor's report and consider recommendations
 - ii) To approve the Annual Governance Statement in the 2018-19 Annual Governance Annual Return (AGAR)
 - iii) To approve the Statement of Accounts in the 2018-19 AGAR
 - iv) To approve payments (listed separately)
 - v) To note monthly bank reconciliation report
 - vi) Online banking
 - a. To consider and agree switch to online banking
 - b. To consider updated Financial Regulations
 - c. To consider updated Internal Controls
 - vii) To consider training
 - viii) Any other Financial matters arising

14. To discuss and agree change of Parish Council meeting dates

15. To receive correspondence and agree response (if any)
General Correspondence
Notification of play area inspection in June
Broads Local Plan: Final Report from the Planning Inspector
Pathmakers trustee vacancies
Highway Ranger Visit – Salhouse
Norwich Western Link update

16. Public Right to Reply - adjournment of meeting for public to comment

17. Any items for the next Parish Council meeting **date to be confirmed** at the Jubilee Hall, Salhouse.

18. To pass a resolution (under the Public Admission to Meetings Act 1960 to exclude members of the public and press for the following confidential items:
 - i) Clerks Appraisal