

Councillors are summoned, and members of the public and press are invited to attend the  
Salhouse Parish Council Meeting to be held in the  
Jubilee Hall, Lower Street, Salhouse, NR13 6RH

On Monday 12<sup>th</sup> February 2024 at 7.00 p.m.  
for the purpose of transacting the following business

*Sarah Martin*

Sarah Martin, Parish Clerk - Email: [clerk.salhousepc@gmail.com](mailto:clerk.salhousepc@gmail.com)

## AGENDA

1. **To receive and accept any apologies for absence**
2. **To receive Declarations of Interest in items on the agenda and applications for dispensations**
3. **To approve the minutes of the Parish Council meeting of 8<sup>th</sup> January 2024**
4. **Chair's Report, to include consideration to any matters arising, not on this Agenda**
5. **Public Participation and to receive District and County Councillor reports**
6. **To receive reports:**
  - i) SAM2 data
  - ii) Team Salhouse
7. **Planning:**
  - i) To receive a planning report
  - ii) To consider a comment to the following planning applications:  
**2024/0127** - 4 Topcliffe Avenue, Salhouse, Norfolk, NR13 6RN - Extension to existing garage  
**2024/0202** - The Thatched House, 24 Station Road, Salhouse, Norfolk, NR13 6NX - Removal of conservatory. Erection of two storey rear extension and installation of driveway with double gates
  - iii) To ratify the following planning comment submitted between meetings:  
**BA/2024/0017/TCAA** - Salhouse Broad, Lower Street, Salhouse, Norwich - Proposal: G1: Plum (ht 4.5m, partially failed) - fell. G4: Goat Willow, Sallow - Fell and eco plug coppices which are forming within outline area G4. T433: Ash (ht 15, w5) - fell. T435: Oak (ht 11.2, w9) - Reduce crown by up to a maximum of 2.5m to relieve pressure on major cavity. T436: Sweet Chestnut (ht 17.2, w9) - Remove suspended branches. T2348: Oak (ht 13.2, w10) - Raise crown to 3m over path and reduce end weight by 2.5m. T11: 2 Alders, 3 Ash trees (ht 7.5, w 5) - Fell remainder of group after recent failure has destabilised the root plates. T2: Oak (ht 11, w 6) - deadwood crown. T10: Oak (ht 9, w6) - Remove damaged limb. T352: Oak (ht 13.2, w 8)- deadwood crown.  
**PC Comment:** No Objection
  - iv) To consider comments to planning applications received after the agenda published - if any
  - v) To discuss Salhouse boundary review and agree any actions

- 8. Playing Field and Recreation:**
  - i) To receive a report and agree any actions
  - ii) To consider and agree village events team request
  
- 9. Highways**
  - i) To receive a report from working group
  - ii) To receive update on Honeycombe Road trod path and agree any actions
  
- 10. North Rackheath (GT16) Working group**
  - i) To receive report from working group
  - ii) To consider and agree any recommendations from working group
  
- 11. Neighbourhood Plan**
  - i) To receive an update and consider any actions regarding the Neighbourhood Plan review
  
- 12. Finance and Administration:**
  - i) To note monthly bank reconciliation report
  - ii) To approve payments: (listed separately)
  - iii) To agree purchase of further SAM2 brackets
  - iv) To agree Clerks attendance at NPTS Spring seminar (21/03/24)
  - v) To review and agree the following policies:
    - Social Media
    - Document Retention and Disposal
  
- 13. To receive correspondence and agree response (if any)**
  - *General Correspondence*
  - *Baby and Kids Clothes Swap Event in Aylsham 19/02/24*
  - *Norfolk Minerals and Waste Local Plan - Notification of Submission*
  
- 14. Any items for the Parish Council meeting on Monday 11<sup>th</sup> March 2024**