

Councillors are summoned, and members of the public and press are invited to attend the Salhouse Parish Council Meeting to be held in the Jubilee Hall, Lower Street, Salhouse.

On Monday 13th December 2021 at 7.30 p.m.
for the purpose of transacting the following business

Sarah Martin

Sarah Martin, Parish Clerk. Tel: 01692 535775 Email: clerk.salhousepc@gmail.com

AGENDA

1. To receive and accept any apologies for absence
2. To receive Declarations of Interest in items on the agenda and applications for dispensations
3. To approve the minutes of the Parish Council meeting of 8th November 2021
4. Chair's Report, to include consideration to any matters arising, not on this Agenda
5. Public Participation and to receive District and County Councillor reports
6. Planning:
 - i) To receive a planning report
 - ii) To consider the following planning applications:
 - 20212082** - The Croft, Bell Lane, Salhouse, NR13 6RR - Conversion of existing workshop/store into self-contained annexe ancillary to the main dwelling
 - 20212186** - 86 Norwich Road, Salhouse, NR13 6PB - Sub-division of plot to form one new chalet bungalow with associated landscaping works, new double garage to existing dwelling & altered/new vehicular access from Norwich Road (Revised Proposal)
 - iii) To discuss and consider address suggestions for New Development adj. 90 Lower Street, Salhouse
 - iv) Any other planning matters
7. To receive reports, and agree any actions arising:
 - i) SAM2 data
 - ii) Team Salhouse
 - iii) Tree Steward
 - iv) War Memorial
 - v) Police Priority Setting meeting
8. Playing Field and Recreation:
 - i) To receive report regarding the Playing Field, and discuss any actions arising
 - ii) To discuss and agree play area repairs
 - iii) To update on 'The Queen's Platinum Jubilee Celebrations'
 - iv) To receive update on Bell Pond works
 - v) Any other playing field and recreation matters
9. Highways and Footpaths:
 - i) To receive Highways and Footpath report
 - ii) To update on footpath Rights of Way deadline 2026
 - iii) To agree bids for the Parish Partnership Scheme 2022/23
 - iv) Any other Highways and Footpath matters
10. Finance and Administration:
 - i) To note monthly bank reconciliation report

- ii) To approve payments: (listed separately)
 - iii) To agree Internal Auditor and sign engagement letter
 - iv) To agree grass cutting contract for 2022
 - v) To update on Operation London Bridge and adopt policy/action plan
 - vi) To review bank signatories
 - vii) To discuss subscription to Scribe Accounts
 - viii) To consider the support of remote council meetings
 - ix) Any other Financial/Administration matters arising
11. Budget:
- i) To review/approve the Budget for 2022/23
 - ii) To set the precept for 2022/23
 - iii) To agree General Reserve/policy
12. Assets of Community Value (ACV)
- i) To receive update from Working Group and consider any actions arising
13. Flooding Working Group
- i) To receive update from Working Group and consider any actions arising
14. Emergency Response Working Group
- i) To receive update from Emergency Response Working Group/Good Neighbour Scheme Response Team (GNSRT) and consider any actions arising
15. To receive correspondence and agree response (if any)
- General Correspondence*
 - NALC newsletters (inc. Wellbeing)*
 - Police Parish Newsletter*
 - Broads Briefing*
 - Correspondence from Salhouse Broad regarding car park extension planning application*
 - Broads Authority adopted the Marketing and Viability Guide.*
16. Any items for the next Parish Council meeting on Monday 10th January 2022