

Councillors are summoned, and members of the public and press are invited to attend the Salhouse Annual Parish Council Meeting to be held in the Jubilee Hall, Lower Street, Salhouse, NR13 6RH

On Monday 20th May 2024 at 7.00 p.m.
for the purpose of transacting the following business

Sarah Martin

Sarah Martin, Parish Clerk - Email: clerk.salhousepc@gmail.com

AGENDA

- 1. To elect the Chair for the coming year**
- 2. To elect the Vice-Chair for the coming year**
- 3. To receive and accept any apologies for absence**
- 4. To receive Declarations of Interest in items on the agenda and applications for dispensations**
- 5. To approve the minutes of the Extraordinary Parish Council meeting of 1st May 2024**
- 6. To receive Chair's Report**
- 7. Public Participation and to receive District and County Councillor reports**
- 8. To receive reports:**
 - i) SAM2 data
 - ii) Team Salhouse
 - iii) Tree Steward
- 9. Working Groups**
 - i) To agree working groups for the coming year and members of each group
- 10. Planning:**
 - i) To receive a planning report
 - ii) To consider comments to planning applications received after the agenda published - if any
- 11. Playing Field and Recreation:**
 - i) To receive a report from working group
 - ii) To note Rospa Annual Play Area Inspection booked
 - iii) To consider request from The Piazza Wheel to visit village
 - iv) To review and agree Football club contract
- 12. Highways**
 - i) To receive a report from Infrastructure working group
 - ii) To discuss HGV hierarchy and agree any actions

- 13. North Rackheath (GT16) Working group**
i) To receive a report from working group
- 14. Finance and Administration:**
i) To note monthly bank reconciliation report
ii) To approve payments: (listed separately)
iii) Village and recreation ground maintenance contract
a. To review grass cutting schedule
b. To agree contract
iv) To consider and agree defibrillator options regarding annual support
v) To consider donation to community event
vi) Policies to be considered and agreed:
 - Review of Internal Controls
 - Risk Management Policy
 - Website Privacy Statement
 - Access to Information Policy
 - Lone Worker Policy
- 15. To receive correspondence and agree response (if any)**
➤ *General Correspondence*
➤ *Norwich Western Link project update*
➤ *Broadland Futures Initiative Progress Newsletter (Edition 14)*
➤ *Parishioner correspondence regarding parking on Lower Street*
- 16. Any items for the Annual Parish Council meeting on Monday 10th June 2024**