

Councillors are summoned, and members of the public and press are invited to attend the  
Salhouse Parish Council Meeting to be held in the  
Jubilee Hall, Lower Street, Salhouse, NR13 6RH

On Monday 10<sup>th</sup> June 2024 at 7.00 p.m.  
for the purpose of transacting the following business

*Sarah Martin*

Sarah Martin, Parish Clerk - Email: [clerk.salhousepc@gmail.com](mailto:clerk.salhousepc@gmail.com)

### **AGENDA**

- 1. To receive and accept any apologies for absence**
- 2. To receive Declarations of Interest in items on the agenda and applications for dispensations**
- 3. To approve the minutes of the Annual Parish Council meeting of 20<sup>th</sup> May 2024**
- 4. To receive Chair's Report**
- 5. Public Participation and to receive District and County Councillor reports**
- 6. To receive reports:**
  - i) SAM2 data**
  - ii) Team Salhouse**
  - iii) Tree Steward**
  - iv) Parish Footpaths**
- 7. Planning:**
  - i) To receive a planning report**
  - ii) To consider comments to the following planning applications:**
    - 2024/1584** - Salhouse Garden Centre, Honeycombe Road, Salhouse, Norfolk, NR13 6JP - Variation of condition 8 of permission 20221784 - increase number of dogs allowed from 4 to 6 (Change of use from agricultural to use field for dog exercise field including fencing, access and parking.)
    - 2024/1588** - Providence Cottage, 5 Lower Street, Salhouse, Norfolk, NR13 6RW - Demolition and replace lean-to extension and rear roof with two storey side extension. Repurpose double garage to provide additional accommodation to main house with single storey pitched roof corridor.
  - iii) To consider comments to planning applications received after the agenda published - if any**
- 8. Playing Field and Recreation:**
  - i) To receive a report from working group**
  - ii) To update on Bell Pond works**

- 9. Highways**
  - i) To receive a report from working group
  - ii) To update on Parish Partnership Scheme bids
  - iii) To consider approaching Community payback regarding land Lower Street in layby
  
- 10. North Rackheath (GT16) Working group**
  - i) To receive a report from working group
  
- 11. Neighbourhood Plan**
  - i) To receive an update regarding the Neighbourhood Plan review
  
- 12. Finance and Administration:**
  - i) To note monthly bank reconciliation report
  - ii) To approve payments: (listed separately)
  - iii) To consider and agree defibrillator options regarding annual support
  - iv) To consider community defibrillator training session
  - v) To receive the Internal Auditor's report and consider recommendations
  - vi) To approve the Annual Governance Statement in the 2023-24 Annual Governance Annual Return (AGAR)
  - vii) To approve the Statement of Accounts in the 2023-24 AGAR
  - viii) To consider PC telephone
  - ix) To consider articles for SAGA magazine
  
- 13. Policy Review and Monitoring**
  - i) To receive a report on policies
  - ii) Policies to be considered and agreed:
    - Emergency Plan
    - Social Media Policy
    - Risk Management Policy
  
- 14. To receive correspondence and agree response (if any)**
  - *General Correspondence*
  - *Community at Heart Awards 2024 - nominations open*
  - *Locality Neighbourhood Plans funding 2024/25 - now open for grant applications and technical support*
  - *Community Payback*
  - *Broads Briefing - May 2024*
  
- 15. Any items for the Parish Council meeting on Monday 8<sup>th</sup> July 2024**