

Councillors are summoned, and members of the public and press are invited to attend the Salhouse Parish Council Meeting to be held in the Jubilee Hall, Lower Street, Salhouse, NR13 6RH

On Monday 14<sup>th</sup> October 2024 at 7.00 p.m.  
for the purpose of transacting the following business

*Sarah Martin*

Sarah Martin, Parish Clerk - Email: [clerk.salhousepc@gmail.com](mailto:clerk.salhousepc@gmail.com)

## **AGENDA**

- 1. To receive and accept any apologies for absence**
- 2. To receive Declarations of Interest in items on the agenda and applications for dispensations**
- 3. To approve the minutes of the Parish Council meeting of 18<sup>th</sup> September 2024**
- 4. To receive Chair's Report**
- 5. Public Participation and to receive District and County Councillor reports**
- 6. To receive reports:**
  - i) SAM2 data**
  - ii) Team Salhouse**
  - iii) Tree Steward**
  - iv) Parish Footpaths**
- 7. Planning:**
  - i) To receive a planning report**
  - ii) To consider comments to the following planning applications:  
2024/2122 - School Farm, 41 Lower Street, Salhouse, Norfolk, NR13 6RE - Proposed single storey flat roof extension (amended application)**
  - iii) To consider and agree any further comments re GT16 North Rackheath development (20220663)**
  - iv) To consider comments to planning applications received after the agenda published - if any**
- 8. Playing Field and Recreation:**
  - i) To receive a report from working group**
  - ii) To update on Bell Pond works and agree any actions**
  - iii) To consider cleaning of play area equipment**

- 9. Highways**
- i) To receive a report from working group
  - ii) To update on bank clearing opposite old post office
    - a. To agree for Clerk to sign Memorandum of Understanding on behalf of PC
    - b. To agree to purchase equipment to be provided for the works
  - iii) To discuss and agree Parish Partnership scheme 2025/26 bids
  - iv) To consider Urban Grass Cutting Scheme
- 10. Neighbourhood Plan**
- i) To receive an update regarding the Neighbourhood Plan review
  - ii) To agree consultant to carry out review of Neighbourhood Plan
- 11. Finance and Administration:**
- i) To note monthly bank reconciliation report
  - ii) To approve payments: (listed separately)
  - iii) To consider items for inclusion in budget for 2025/26
  - iv) To consider full council training
  - v) To consider a donation to the Jubilee Hall towards Christmas tree (LGA 1972 s.44)
  - vi) To agree Team Salhouse winter plant spend
  - vii) To consider a donation to Community Heartbeat for defibrillator training
  - viii) To review and adopt the Biodiversity Policy
- 12. Consultations:**
- i) Broadland & South Norfolk Design Code - 2nd public consultation
- 13. To receive correspondence and agree response (if any)**
- *General Correspondence*
  - *Parishioner correspondence re footpaths in Parish*
  - *Norfolk County Council Highways Grit Bin Audit 2024*
  - *BDC parish carbon literacy training - new dates*
  - *Town and Parish Summit- Wed 13th Nov @ 9am*
  - *BDC Winter Pressures Grant*
- 14. Any items for the Parish Council meeting on Monday 11<sup>th</sup> November 2024**