

Councillors are summoned, and members of the public and press are invited to attend the Salhouse Parish Council Meeting to be held in the Jubilee Hall, Lower Street, Salhouse.

On Monday 12th June 2023 at 7.00 p.m.
for the purpose of transacting the following business

Sarah Martin

Sarah Martin, Parish Clerk. Tel: 01692 535775 Email: clerk.salhousepc@gmail.com

AGENDA

- 1. To receive and accept any apologies for absence**
- 2. To receive Declarations of Interest in items on the agenda and applications for dispensations**
- 3. To consider any declarations of acceptance of office that have not been received and decide whether to grant an extension or declare the seat vacant**
- 4. To consider co-option onto the Parish Council**
- 5. To approve the minutes of the Parish Council meeting of 15th May 2023**
- 6. Chair's Report, to include consideration to any matters arising, not on this Agenda**
- 7. Public Participation and to receive District and County Councillor reports**
- 8. To receive reports:**
 - i) SAM2 data**
 - ii) Team Salhouse**
 - iii) Tree Steward**
- 9. Planning:**
 - i) To receive a planning report**
 - ii) To consider a comment to the following planning applications:**
 - 2023/1264** - Cherry Tree Barn Honeycombe Road Salhouse Norfolk NR13 6JP - Conversion of part of existing detached triple garage to form additional residential accommodation to be used by main dwelling. (Use to be incidental to the main dwelling and not separated as a second dwelling.)
 - 2023/0956 - Application Type: Householder** - The Grange 21 Lower Street Salhouse Norfolk NR13 6RW - To convert part of stable block currently used as a garage (with an up and over garage door) to a flexible space suitable for use as a studio/gym/craft space.
 - 2023/0957 – Application Type: Listed Building Consent** - The Grange 21 Lower Street Salhouse Norfolk NR13 6RW - To convert part of stable block currently used as a garage (with an up and over garage door) to a flexible space suitable for use as a studio/gym/craft space.
 - iii) To receive update on licence committee for Black Barn Farm Premises Licence**
- 10. Playing Field and Recreation:**
 - i) To receive report**
 - ii) To update on play area inspections**

- iii) To receive RoSPA annual play area inspection report and agree any actions
- iv) To review and agree the Football Club contract
- v) To consider football club request to allow parking on field
- vi) To discuss and agree any actions regarding village ponds

11. Highways

- i) To receive report
- ii) To discuss and consider Church entrance visibility/safety concerns
- iii) To discuss and consider Thieves Lane visibility/safety concerns

12. North Rackheath (GT16) Working group

- i) To receive report
- ii) To receive recommendations from working group to consider/agree


13. Finance and Administration:

- i) To note monthly bank reconciliation report
- ii) To approve payments: (listed separately)
- iii) To receive the Internal Auditor's report and consider recommendations
- iv) To approve the Annual Governance Statement in the 2022-23 Annual Governance Annual Return (AGAR)
- v) To approve the Statement of Accounts in the 2022-23 AGAR
- vi) To review and adopt:
 Planning Policy

14. Consultation

To consider responding to [Greater Norwich Growth Board's consultation on green spaces in Greater Norwich](#)

15. To receive correspondence and agree response (if any)

- *General Correspondence*
- *Spread the word today about Veolia's Sustainability Fund* 
- *Public Consultation on Green Spaces in Greater Norwich*
- *Road Closure notifications*
- *Correspondences from parishioners re: Black Barn Farm Premises Licence application*
- *Correspondences from parishioner re: Thieves Lane speeding traffic*
- *BDC notification of newly appointed Chair of District Council (Cllr Caroline Karimi-Ghovanlou) and Vice Chair (Cllr Adrian Tipple)*

16. Any items for the Annual Parish Council meeting on Monday 10th July 2023